



MOIL LIMITED
(A Government of India Enterprise)

VIGILANCE VANI

MONTHLY NEWS LETTER OF VIGILANCE MOIL

Issue : June 2024

Volume : 6



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2nd Structured Meeting for 2024

2nd Structured Meeting for 2024 of Vigilance Department was held on 20.06.2024. CMD, Functional Directors, CVO and HoDs and Vigilance officers were present in the meeting. Performance of Vigilance Department for the 1st quarter of calendar year 2024 was presented in the meeting.



Monthly News Letter "Vigilance Vani" are available on MOIL Website under Vigilance tab 'e-publishing'. Details of Systemic Improvement are available on MOIL intranet under Knowledge sharing Tab-Vigilance.

Preventive Vigilance training: One-day training programme on “Preventive Vigilance” was organized by Vigilance Department at Head-Office Nagpur, MOIL Ltd on 11th June'2024 for the employee. The topics covered in the session were PIDPI Complaint, GeM procurement, Preparation of estimate, Common mistake in work contracts & during bill passing, Cyber Hygiene & Security and cases on Conduct Rules.

Total 35 employees had participated in training programme. Quiz was also conducted at the end of the training session to create interest amongst the participants during training as well as to test the understanding of the subject matter by the participants. Following employees emerged as the top 3 winners at the end of the quiz involving 35 participants.

1st Prize: Smt. Puja Mehta, Chief Manager (Finance), Gumgaon Mine.

2nd Prize: Sh. Vikas Chinchkhede, Asst-cum-Typist (F&A), Munsar Mine.

3rd Prize: Sh. Siraj Mohammad, Shift Boss, Gumgaon Mine.



Group Photo with Participants at Munsar Training Centre



1st Prize: Smt. Puja Mehta, Chief Manager (Finance), Gumgaon Mine



2nd Prize: Sh. Vikas Chinchkhede, Asst-cum-Typist (F&A), Munsar Mine.



3rd Prize: Sh. Siraj Mohammad, Shift Boss, Gumgaon Mine

Advisories issued to Management for systematic improvement by Vigilance

1. Contract work of Transportation of sand

- a. Labour attendance needs to be maintained properly both by contractor as well as by MOIL's Engineer-In-Charge.
- b. Realistic estimate needs to be made based on deployment of dumpers and manpower instead of assumed figures which inflates the estimated cost.
- c. Manual loading in tractor at Ghat needs to be monitored by monitoring CCTV footage randomly.

2. Work awarded under powers delegated to Agents and Mine Managers

- a. Work of similar nature should be clubbed together. There are many cases in which orders have been given on same/near same dates for the same work which is splitting of work to bring it within sanctioning power of Agent. Similarly, there are many cases in which same work has been awarded at regular intervals by keeping value of work within sanctioning power of Agent. Hence, all such works should be processed as single work by taking approval of authority as per DoP.
- b. It must be ensured that contractor submit separate GI policy for each work order awarded.
- c. Registered Vendor list may be prepared for each mine execution of works on limited tender basis within Agent's power for issuing limited tender enquiry to these registered/approved vendors.

3. Removal of waste rock and Handling the same by Mechanized means

- a. The estimate may be prepared keeping in view single shift operation of 12m³ capacity tippers/dumpers as being done in the current contract instead of 3m³ capacity dumpers.
- b. Realistic estimate may be prepared and deployment of staff in the estimated provisions e.g. supervisor's, spotters and maintenance staff may be ensured during execution.
- c. Minimum period of 21/30 days must be ensured from date of publishing of NIT to tender opening date.
- d. In compliance with the contract provision of insurance clause, the contractor has to take compensation liability policy for estimated manpower.

4. Exploratory Core Drilling

- a. Due care needs to be observed while preparing estimate for exploratory drilling works in future duly taking the rates prevalent at same/other locations in the past instead of totally relying on the budgetary offer. It can be observed that justification for higher rate was also agreed by the executive for preparing estimate even though past trend indicated that the work was awarded at lower rate in the past at same/other locations.

Lower rates were received in open tender after reverse auction which was also accepted by the TPC based on the justification submitted by the lowest bidder. The work was in progress and half of the work had been done till then as the periodic progress report submitted which indicates that the rates were workable. It is therefore recommended that rates for these works have to be estimated in realistic manner.

MODUS OPERANDI OF FRAUD USING PUBLIC WI-FI, Part 26

Reserve Bank of India has taken initiative by publishing a booklet on modus operandi of Online Shopping Fraud for consumer awareness. To prevent MOIL employees from such fraudsters in their professional and Personal capacity while making online shopping and their activities in social media, it is reproduced below:

26. FRAUD USING PUBLIC WI-FI

It was a Sunday. Raju and his family were in the shopping mall. Raju bought some clothes and groceries and went to the reception to make the payment.

"Your total bill is Rs 12000, Sir. How would you like to pay, card or cash?"

RECEPTION

"I will pay online."

Raju initiated the payment but there was a network issue.

"I am facing connectivity issues during the transaction. Can you help me with this?"

"Sir, you can connect to the free Wi-Fi if your network is **NOT** working."

Do's:

- ✓ One should always use a secured Wi-Fi network.
- ✓ Report the incident to the nearest Cyber Crime Police Station and National Cyber Crime Reporting Portal at <https://cybercrime.gov.in>.

Raju connected to the free Wi-Fi and completed the transaction.

"Thank you for shopping here, Sir!"

Raju was happy. His day was spent well. After some time, he started receiving SMS alerts from his bank. Rs 14000/- and Rs 10000/- were debited from your account. Raju was confused.

The last transaction he made was Rs 12000/- at the mall, and these transactions were different. He told his son about the messages.

"What was the last transaction, Dad, and where did you do that?"

"You used free Wi-Fi for the financial transaction? That is not safe, Dad. Hackers use this Wi-Fi to get access to users' data and use it for illegal purposes."

"I made the last transaction at the shopping mall. I paid the bill online. My network was not working so I connected to free Wi-Fi and made the payment."

"Really? I was not aware of that, son."

"When you used the Wi-Fi network for the financial transaction, some hacker got access to your personal data and used it for unauthorized transactions from your bank account. That's why you are getting these messages."

"Oh God!! I made a big mistake. What can we do now?"

"We must immediately visit your bank and ask them to block your account."

(Raju became a victim of hackers by using public Wi-Fi for financial transactions.)

Don'ts:

- ✗ Do not use public Wi-Fi, especially while doing financial transactions. It is easy to hack into a laptop or mobile device that is or a public Wi-Fi connection with no protection. Hackers can read your emails, steal passwords and other credentials.

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