

MOIL FOUNDATION

MOIL Bhavan, 1-A, Katol Road, NAGPUR-440 013

1st March 2023

RECRUITMENT FOR THE POST OF EXECUTIVE OFFICER- CSR

Advertisement No. : CSR-EO/09/2021 dt. 11/08/2021

1. The following candidate has been shortlisted on the basis of personal interview held on 12th December, 2022 for the post of Executive Officer-CSR. The shortlisted candidate is requested to report for document verification and medical examination as per the schedule mentioned below.

SHORTLISTED CANDIDATE FOR THE POST OF EXECUTIVE OFFICER- CSR			
Sr. No.	Name of the Candidate	Date of document verification & medical examination	Reporting time
1	Shri. Pritam Ganesh Ninave	08-March-2023	10:00 AM

The venue for document verification is **MOIL Bhavan, MOIL Limited, 1-A, Katol Road, Nagpur-440013, Maharashtra.**

2. Candidate should bring the following certificates/documents in originals along with a set of self-attested copies for verification (arranged in same series):
 - i. Date of birth certificate, in support of age proof, candidates will have to submit school leaving/Matriculation/Secondary Board Certificate/Certificates of Birth from concerned Municipal Authorities.
 - ii. Educational Qualification certificates (SSC, 10+2, Certificates/Provisional certificate/Degree/PG degree/Diploma and mark sheets of all semesters/years as applicable).
 - iii. All certificates/documents related to work experience wherever applicable.
 - iv. Any one of the following valid photo ID Card:
 - (i) Passport (ii) Driving License, (iii) Electoral Identification card (iv) Aadhaar Card.
3. If the candidate do not produce any of the above mentioned documents which are required for determining eligibility for document verification, his/her candidature will not be considered for medical examination.

4. After completion of document verification, if found eligible, he will be subjected to medical examination.
5. It may be noted that merely calling a candidate for document verification does not entitle him in any way for an appointment in MOIL Foundation.
6. No TA/DA will be provided to the candidate for appearing document verification and medical examination.
7. Please visit MOIL's website & your individual registered e-mails regularly for any updates/notifications.
8. For any queries, candidates can write to MOIL at recruit@moil.nic.in.

**SECRETARY
MOIL FOUNDATION**